

33rd Annual BIA Tribal Providers Conference  
November 28-30, 2023 | Anchorage, Alaska

**TRIBAL OPERATIONS**

Location: Tikahtnu B

**Tuesday, November 28, 2023**

1:15 p.m. – **Overview of Federal Government’s Pilot to Improve Tribal Customer Experience (CX) with Performance Reporting**  
2:45 p.m. –  
The pilot is a cross agency effort aimed at improving the technology and understanding the challenges related to post-award performance reporting for Tribal recipients in the hopes of reducing burden while meeting compliance requirements. Partners include the Department of the Interior, Department of Treasury, Department of Health and Human Services, and the Executive Office of the President.  
*Andrea Sampanis, Grants Quality Service Management Office, U.S. Department of Health and Human Services*  
*Jennifer Parisien, Office of Tribal & Native Affairs, U.S. Department of Treasury*

2:45 p.m. – **Afternoon Break**  
3:00 p.m. –

3:00 p.m. – **Certificate of Degree of Indian Blood (CDIB) and the BIA Form 4432 Indian Preference for Hiring**  
3:45 p.m. –  
*Arlie Hess, Enrollment Technician*

3:45 p.m. – **Tribal Enrollment**  
5:00 p.m. –  
Interpreting and writing laws which establish and/or change membership criteria; separation of duties between Council, staff, and committees; correcting or constructing a base roll; tribal enrollment documentation and keeping the membership roll current.  
*Sarah Walker, Tribal Government Officer*  
*Steven Alexie, Tribal Operations Specialist*

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Wednesday, November 29, 2023

8:00 a.m. – 9:45 a.m.	<b>U.S. Census Bureau Tribal Listening Session</b> Overview of the results from the 2020 Census for detailed American Indian and Alaska Native tribes and villages and available resources tribal nations can use to access data for their tribe. An update on the development of the Detailed Demographic Housing and Characteristics File B (Detailed DHC-B) data product and a review of the Statistical Product First (SPF) approach. <i>Register for this listening session by visiting: <a href="https://triballisteningessionak.splashthat.com/">https://triballisteningessionak.splashthat.com/</a></i> <i>Robert Santos, Director, U.S. Census Bureau</i> <i>Dee Alexander, Tribal Consultation Coordinator, U.S. Census Bureau</i>
9:45 a.m. – 10:00 a.m.	<b>Morning Break</b>
10:00 a.m. – 11:45 a.m.	<b>Build America, Buy America Act, Housing and Urban Development Tribal Listening Session</b> Build America, Buy America Act’s domestic content procurement preference as applied to HUD’s Federal Financial Assistance programs. <i>Greg Stuckey, Administrator, Alaska Office of Native American Affairs</i>
11:45 a.m. – 1:00 p.m.	<b>Lunch Break</b>
1:00 p.m. – 2:45 p.m.	<b>Contract Support Costs for Tribes with Self-Governance Funding Agreements Tribal Consultation Session</b> Consultation on the calculation and distribution process of Contract Support Costs (CSC) for Tribes with self-governance funding agreements with the Department of the Interior (Department) and Indian Affairs. The CSC is vital funding to Indian Country, and the Department is committed to ensuring calculations are accurate and paid according to law. <i>Sharee Freeman, Director, Office of Self-Governance</i> <i>Jacob Aguilar, Financial Specialist, Office of Self-Governance</i> <i>Vickie Hanvey, Program Policy Analyst, Office of Self-Governance</i>
2:45 p.m. – 3:00 p.m.	<b>Afternoon Break</b>
3:00 p.m. – 5:00 p.m.	<b>Contract Support Costs for Tribes with Self-Governance Funding Agreements Tribal Consultation Session continued</b> <i>Sharee Freeman, Director, Office of Self-Governance</i> <i>Jacob Aguilar, Financial Specialist, Office of Self-Governance</i> <i>Vickie Hanvey, Program Policy Analyst, Office of Self-Governance</i>

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8:00 a.m. – 9:45 a.m.	<p><b>Self-Governance Planning and Application Process</b>          How to start the process of compacting with Office of Self-Governance (OSG)  <i>Matt Kallappa, Manager, OSG Northwest Field Office</i>  <i>Gordon Smith, Compact Negotiator, OSG Northwest Field Office</i></p>
9:45 a.m. – 10:00 a.m.	<p><b>Morning Break</b></p>
10:00 a.m. – 10:45 a.m.	<p><b>Ethics and Conduct in Tribal Operations</b>          Examples to be included in a Code of Ethics/Conduct and how it correlates to the overall roles and responsibilities of tribal Council members and its administration. Tribal remedies for common issues, Interior Board of Indian Appeals.  <i>Sarah Walker, Tribal Government Officer</i>  <i>Steven Alexie, Tribal Operations Specialist</i></p>
10:45 a.m. – 11:45 a.m.	<p><b>Investigations of Tribal Fraud: Why You Matter</b>          Your role in preventing, detecting, and reporting fraud.  <i>Karden Kelly, Special Agent, DOI Office of Inspector General</i>  <i>Chris Stone, Special Agent, Environmental Protection Agency, OIG</i></p>
11:45 a.m. – 1:00 p.m.	<p><b>Lunch Break</b></p>
1:00 p.m. – 1:45 p.m.	<p><b>Investigations of Tribal Fraud: What to Expect Q &amp; A Panel</b>          Panel of OIG Special Agents from the Department of the Interior and the Environmental Protection Agency with federal prosecutors  <i>Karden Kelly, Special Agent, DOI OIG</i>  <i>Chris Stone, Special Agent, Environmental Protection Agency, OIG</i>  <i>Seth Brickey-Smith, Assistant U.S. Attorney</i></p>
1:45 p.m. – 2:45 p.m.	<p><b>Robert’s Rules of Order</b>          Presentation is designed to ease the burden of interpreting and reinterpreting the intricacies of parliamentary procedure. It is not designed to be definitive or complete, but it should answer most of the questions raised on parliamentary procedures.  <i>Jamie Heinz, Municipal Clerk, Municipality of Anchorage</i>  <i>Jasmine Acres, Deputy Clerk, Municipality of Anchorage</i></p>

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2:45 p.m. – 3:00 p.m.	<b>Afternoon Break</b>
3:00 p.m. – 4:00 p.m.	<b>Governing Documents</b> Differences between and the procedures for amending and revising: constitutions, bylaws, resolutions, ordinances, polices and procedures. <i>Sarah Walker, Tribal Government Officer</i> <i>George Rutherford, Self-Determination Officer</i> <i>Steven Alexie, Tribal Operations Specialist</i>
4:00 p.m. – 4:45 p.m.	<b>25 C.F.R. §81 Secretarial Election Process</b> Federal Regulations on how to carry-out a secretarial election for Indian Reorganization Act tribes. <i>Sarah Walker, Tribal Government Officer</i> <i>Steven Alexie, Tribal Operations Specialist</i>